

ADVISORY COMMITTEE CONFERENCE CALL
WEDNESDAY, AUGUST 17, 2005

Participants: Doug Brown, Bret Campbell, Shannon Crays, Dean Ellis, Mark Grimes, Mark Larson, Bob Maines, Robert Tyler, Kurt Houston

Absent: David Davis, Mike Lee, Brent Studer, Brad Michaelson, David Stonhill, William Reese, Steve Donahue

PTE Staff: Ann Stephens, Burton Waite, Jerry Schroeder, Jerry Settle, Lonnie Dyer, Marsha Boston

- I. Introductions – The PTE-EST staff introduced themselves.
- II. Overview of Advisory Committee Functions and Expectations of Advisory Committee Members – Burton stated that the Advisory Committee's role was to deal with the training needs all over the State because the Committee members were the ones who knew what was going on in regards to training and curriculum. He stated that the Committee is very valuable to EST.
- III. Organizational Issues – We have restructured the Advisory Committee to get representation from all over the State. The Committee is divided up according to the six technical college areas. As noted on the Advisory Committee Guide which was sent out, we have voting members and ad hoc members from across the state. The Advisory Committee appointments are one, two or three years and will not expire at one time. This will make the Committee more efficient because we do not have all new members at one time. The Advisory Committee will have two face-to-face meetings per year and a conference call, if needed. Marsha will email a roster of the members to each member and the members need to think about the positions of Chairperson and Vice Chairperson which will be elected at the next meeting. Jerry Schroeder reported on coordination meetings with other agencies and he stated that EST will email a weekly list of training so that we will not be scheduling training at the same time as other agencies.
- IV. Subcommittee and Assignments – Jerry Schroeder said that he believed that we needed two subcommittees: 1) Curriculum subcommittee to deal with looking for new curriculum or revising or updating curriculum. 2) Certification testing subcommittee that would look at the issues on certification testing, policies, and procedures. Robert Tyler brought up the issue of approval of curriculum and stated that it was sometime not supported by the academic system. It is very frustrating to get some of the training approved by the colleges. Ann Stephens stated that PTE would look to the technical committees for developing the curriculum and that it does not have to be taken to the State Board of Education for approval. Burton stated that we will not approach from an academic standpoint and that we need input from the group.

- V. Date of Fall Meeting - Wednesday, October 26th was set as time for the next meeting in Boise. We will let Committee know for sure the time.
- VI. Future Agenda Items – We are collecting items for the meetings but if there are any concerns, please contact Marsha Boston or Jerry Schroeder so that they can add to the list. We will get the agenda out for the next meeting at least a week before the meeting. Robert Tyler wanted EST to send a list of Advisory Committee members out to the fire departments so that they would know who their representative was to facilitate their ability to provide input to EST concerning curriculum, certification testing, and other training related issues. Jerry Schroeder asked the participants to let Marsha know what contact information they would like to use.
- VII. Conclusion – Burton thanked the members and thanked them for their willingness to participate to enhance the quality and quantity of training. Lonnie stated that the Instructor Conference is November 18-20 in CDA and would like any suggestions.